

TUNISIA (& MOROCCO) COORDINATOR - JOB DESCRIPTION

Job Title

PALM North Africa Field Coordinator

Mission

The Tunisia Coordinator serves to strengthen and expand discipleship and leadership development efforts in Tunisia, with a focus on training and facilitator support.



Responsibilities

NORTH AFRICA

- 2 or more in-person visits to Tunisia per year (possibly adding one to Morocco, in the case Morocco is included - as conditions allow), focusing on:
 - delivery of facilitator training in-person and online;
 - follow-up and support for trained facilitators and for PT discipleship groups (Level 1 or Orality)/leadership development groups (Level 2), including mentoring;
 - other activities supporting the formation of discipleship groups, development of leaders, establishment/growth of churches, and church planting.
 - Before traveling, and as you are ministering in a particular country, you should communicate with the Area Leaders regarding ministry activities (and Team Leaders as needed).
- Communicate regularly and build relationships with networks of national partners, PI colleagues, and other like-minded workers in order to:
 - encourage and pray for them.
 - understand their challenges, needs and propose resources to help them.
 - build trust and encourage unity between groups and networks.
 - inform them of training opportunities and new PT curriculum developments.
 - provide on-line mentoring, training, and courses.
- You should communicate any travel plans and ministry activity to PI leadership (cc North Africa Coordinator & PALM Director). PI area leadership will make the final decision concerning whether or not you will be able to proceed with the plans.
 - As other PALM members minister in Tunisia, they are responsible to report to you.

BROADER ARAB WORLD

As time allows, you are encouraged to develop and pursue opportunities in other parts of the Arab World (and beyond) in close collaboration with other PALM team members and in cooperation with local PI colleagues. The same activities and guidelines apply as for those within Tunisia (and Morocco).

- Travel should be grouped together when possible.

- Carrying out follow-up and support for discipleship/leadership development groups (as described above) from a distance, via methods appropriate to the context, such as WhatsApp, Zoom, Signal, etc. throughout the regions where PALM ministers.
- You have the liberty to choose the strategy you use with the guidelines of the mission and vision of PALM.

EXPECTATIONS

- Live in Europe or North Africa.
- Work (at least) part-time for PALM (i.e., minimum 15 hours per week).

TEAM EXPECTATIONS

- Fully support PALM's mission and vision.
- Participating in regular PALM team meetings:
 - Usually 4 per month (1.5 - 2 hours each meeting).
 - Participate in matters of shared strategic and practical interest to the team as a whole.
 - Additionally, 2 Forums per year of (usually) 3 days (plus travel, 5 days total) meeting with the team in-person. (Rather than an in-person Forum, we will meet online via Google Meet.)
- As time allows, participating in contributing to shared projects in the team. Examples include course development/improvement, strategic documents, ministry assessments, tech projects, etc.
- As time allows, participating in team committees, where you can use your expertise and gifting towards the progress of a particular project or team matters.
- Reporting to the PALM North Africa Coordinator (or Director) to talk through PALM ministry responsibilities, ministry partnerships, current projects and ministry, future plans, etc.
- Communicating within the team is primarily in English. Ours is a multicultural team that seeks the full inclusion of all our members, and we consider ourselves to be enriched by our diversity.
- Complying with all policies and expectations of the PALM team, Xtend Global charity, Pioneers, etc.:
 - Expense reporting in the XG Expense System
 - Personnel-type policies
 - All applicable policies and procedures outlined in the Pioneers International Handbook
 - PALM Team Covenant.

Personal Qualities Desired

1. A Self-motivated Person

Someone capable of identifying potential disciplers; someone able to instil the vision and passion to disciple new believers in such a way that they will train others; someone with the energy to travel regularly as needed.

2. A Pastoral Heart

Someone who can model pastoral care in their relationship with new group leaders, and who can instil confidence in men and women of God who may be new to the faith.

3. Strong Interpersonal Skills

Someone with the ability to foster strong relationships and to resolve challenges between others. Someone who has and can maintain good relationships with others in both a personal and professional context.

4. A Team Player

Someone who embraces participation in a mission-driven team, who is willing to shape and be shaped by colleagues in a Christ-like manner, to be challenged, is teachable, committed to unity and open, honest communication.

5. Language Skills

Someone with Arabic and English language skills. French is highly recommended.

6. Multi-Cultural Experience

Someone who wants to be part of a healthy, multi-cultural team and is ready to put the work in to contribute towards that end.